

Forth Estuary Forum

Minutes of the **Statutory Annual General Meeting** of the Company held at the Whitlock Energy Collaboration Centre, Carnegie College, Wood Road, Rosyth, Fife KY11 2EA on **Thursday 19th January 2012**.

Company Number SC 175839

Present:

Ruth Briggs (Chair)

Christopher Cutts (Secretary)

A number of members and attendees at the company's Annual Conference.

1. Adrian Bell, Solicitor, Morton Fraser took the Chair of the meeting.

2. Accounts and Reports

The chairman put to the meeting a resolution that the Accounts and Reports of the Directors and Accountants thereon be received which was passed

3. Re-appointment of Directors

The chairman put to the meeting resolutions that Mr Derek McGlashan and Ms Ruth Briggs be reappointed as Directors, and Ms Ruth Briggs reappointed as Company Chairperson. The resolutions were passed.

4. Re-appointment of Accountants

The chairman put to the meeting that Carters LLP, Chartered Accountants of Balcairn, Viewfield, Dunfermline, Fife, KY12 7HY, be appointed as reporting accountants to the Company and that the Directors be authorised to fix their remuneration. The resolution was passed.

There being no further business the meeting was concluded.

Minutes of the **Non Statutory Annual General Meeting** of the Company held at the Whitlock Energy Collaboration Centre, Carnegie College, Wood Road, Rosyth, Fife KY11 2EA on **Thursday 19th January 2012**.

Company Number SC 175839

Present:

Ruth Briggs (Chair)

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A number of members and attendees at the Company's Annual Conference.

1. Adrian Bell, Solicitor, Morton Fraser took the Chair of the meeting.

2. Accounts and Reports

The Chairman put to the meeting that the Accounts and the Reports of the Directors and Accountants thereon be received which was passed.

3. The Election of the Management Group

The Chairman put to the meeting a resolution to re-elect individuals to the Management Group of the Company as follows:-

Mr Richard Broadley, Falkirk Council

Mr Paul Bancks, The Crown Estate

The resolution was passed.

The Chairman put to the meeting a resolution to elect individuals to the Management Group of the Company as follows:-

Mr Graham Russell, Scottish Boating Alliance

Ms Rachel Morrell, INEOS

The resolution was passed.

4. AOB

Following the previous AGM's discussion on how individuals could be elected to the Management Group, outwith the public agencies involved, there was a view from members that the Committee could be more representative of interests on the Forth e.g. leisure and recreation. For this reason Mr Graham Russell was appointed onto the Management Group this year.

Ruth Briggs gave thanks to the organisations hosting the Management Group meetings during 2011, and to the Forum's funders and members for continuing their sponsorship. The Directors had discussed membership fees, and proposed to maintain the same fees as previous years. RB also noted that the accounts demonstrated more income and activity (including assisting Marine Scotland with the Scottish Marine Regions consultation) achieved against similar expenditure as previous years. 2011 was also the first year that the Forum newsletter was distributed electronically.

RB also noted that Mrs. Liz Allan had left the Forum in March 2011, and welcomed Ms. Sam Roger as the new Forum Administrator.

5. There being no other business the meeting was concluded.

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