

## Forth Estuary Forum

Minutes of the **Annual General Meeting** of the Company held at the Auditorium, National Museums Scotland, Chambers Street, Edinburgh EH1 1JF on **Thursday 28<sup>th</sup> November 2013**.

Company Number SC 175839

Present:

Ruth Briggs (Forum Chair)

Iain Rennick (Acting Secretary)

A number of other Directors, Management Group and Forum members.

There were no apologies.

Adrian Bell, Solicitor, Morton Fraser took the Chair of the meeting and confirmed that it was quorate.

### 1. Accounts and Reports

The Chair put to the meeting that the Accounts for the year ended 31 March 2013 and the Reports of the Directors and Accountants thereon be received. The resolution was passed.

The Chair reported that Dr Christopher Cutts had resigned as Secretary and Treasurer to the Company having moved to a new job outwith the Forum. Recruitment for a replacement was in progress. He put to the meeting that the Directors should be given authority to co-opt a new Secretary / Treasurer which was passed.

### 2. Re-appointment of Directors

The Chair put to the meeting resolutions that Mr Iain Rennick and Mr Hugh Henderson be re-appointed as Directors. The resolutions were passed.

### 3. Re-appointment of Accountants

The Chair informed the meeting that during the past year the Board had carried out a tender exercise and appointed Paterson Boyd & Co, Chartered Accountants, 18 North Street, Glenrothes KY7 5NA as the Forum's accountants. He put to the meeting resolutions that they should be re-appointed and that authority should be given to the Directors to fix their remuneration. The resolutions were passed.

### 4. The Election of the Management Committee

The Chair put to the meeting resolutions that Mr Derek McGlashan (Forth Ports PLC) and Ms Julie Dewar (City of Edinburgh Council) should be re-elected onto the Management Group of the Company. The resolutions were passed.

The Chair put to the meeting resolutions that Ms Mandy Brown (Falkirk Council), Mr Malcolm Fraser (Scottish Natural Heritage) and Mr David Anderson (Royal Society for the Protection of Birds) should be elected onto the Management Group of the Company. The resolutions were passed.

5. Any Other Business

Ruth Briggs gave thanks to Adrian Bell for chairing the AGM, to members of the Forum for their financial support and to the Directors, Management Group and Forum staff for their work throughout the year. Particular thanks were due to Chris Cutts for his excellent work as Forum Manager over the past 5 years.

In response to a question from the floor about future funding of the Forum given current pressures on public sector budgets, Ruth explained that although not yet confirmed it was anticipated that Marine Scotland would continue to core fund the Forum at the current level for at least a further year (until 31 March 2015). The Forum recognised the difficulties faced by some members, but were hopeful that other funding from membership fees and projects would also be maintained. She confirmed that the Directors had reviewed the membership fees and agreed to maintain these at their current level for the coming year.

6. There being no other business the meeting was concluded.